

Location	City Cake Company, 426 Mt Eden Rd, Mt Eden Monday 17-Oct-22, 5:30 p.m. to 6:30 p.m.
1. Present	Maureen Keene – City Cake Company – Chair Frances Loo – Chapter Tea and Book Shop Steve Roper – OPSM Christine McDonald – Urban Studio Sallyann Hingston – Mt Eden Village Centre Jarod Cooksley – Ray White Reality Tim Woolfield – Manager
2. Apologies	Amanda Evans – Barfoot & Thompson Abhi Jagwani – First Class Accounts Moved that the apologies be accepted Moved Maureen / Frances Carried
3. Minutes from the previous AGM meeting	The minutes of the previous AGM held on 18-Oct-21 to be read and confirmed as a true and correct record of the business transacted Moved Maureen / Frances Carried
3. Matters Arising	None
4. Conflict of interest register	None
5. Chairperson's report	Chair's report highlighted challenges faced during this tough trading period especially with its impact on promotions & events and the flow on effect to the finances. The Chair expressed her gratitude to assistance provided by many landlords with respect to rent relief. Moved that the Chair's report be accepted Moved Sallyann / Steve
6. Treasurer's Report	Treasurer's report discussed. A summary of expenditure and variances to budget was discussed. Noted new Council BID Policy approved July 2022 requiring updated MEVI constitution to be approved at a Special General Meeting before 30-Jun-23. Gratitude expressed to the Committee for their support. Moved that the Treasurer's report be accepted Moved Frances / Sallyann
6.b End of year Annual Financial Performance Report	That Mt Eden Village Inc receive and approve the Annual Financial Statements and Audit Report as of 30 June 2022. Moved Frances / Sallyann Carried
6.d Indicative budget for 2023/2024 financial year	Move to approve the following financial year 2023/2024 draft budget which includes a BID targeted rate grant of \$94,035, including a 2.17% increase or \$2,000 to the BID targeted rate grant for 2023-2024 financial year. Further ask the Albert-Eden Local Board recommend to the Governing Body the amount of \$94,035 be included in the Auckland Council draft 2023-2024 annual budget consultation process. Moved Frances / Steve

Carried

**6.f Adoption of
Business Plan for
2023/2024
financial year**

Move to adopt the business plan for 2023/2024 financial year.

Moved Frances / Sallyann

Carried

**6.g Adoption of
Strategic Plan
October 2022 to
June 2024**

Move to adopt the strategic plan from October 2022 to June 2024.

Moved Frances / Sallyann

Carried

**7.
7.a Election of
Executive
Committee**

Election of Executive Committee

Move to accept Jarod Cooksley's nomination to the Executive Committee

Moved Frances / Maureen

Carried

Move to appoint Maureen Keene, Frances Loo, Steve Roper, Christine MacDonald, Amanda Evans, Sallyann Hingston, Abhi Jagwani and Jared Cooksley to the Executive Committee for 2022/2023.

Moved Frances / Maureen

Carried

**7.b Election of
Chair**

Move to appoint Maureen Keene as elected and appointed as Chairperson for 2021/2022

Moved Frances / Steve

Carried

To continue to elect the Chairperson by a general member vote for the following years election (2023 Annual General Meeting) and all subsequent elections.

Moved Frances / Steve

Carried

**7.c Appointment
Secretary &
Treasurer**

To continue to elect and or appoint the Treasurer and Secretary at a meeting of the Executive Committee for the following years election (2023 Annual General Meeting) and all subsequent elections.

Moved Frances / Steve

Carried

**8. Nomination of
Auditor**

Move to appoint Michelle O'Meara & Co as the nominated auditor for the 2023/2024 financial year.

Moved Frances / Steve

Carried

9. General Business

Security in the Village was discussed, Frances and Tim will continue work on this.

Christine invited to assist with promotions.

Jarod offered assistance for the distribution of promotional material.

Vacant shops have reduced to four from seven

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Confirmed _____ Date _____